

Non-EU nationals – Entrance and residence permit for scientific research lasting more than three months

For researchers in receipt of grants and contract employees (self-employment for research)

Citizens of non-EU countries holding an academic qualification which provides access to doctoral research programmes in the country where it was awarded, can obtain an Italian visa for scientific research and an Italian residence permit for more than three months for salaried employment and self-employed economic activities.

Those in receipt of research grants or who are contract research employees can obtain a visa and an Italian residence permit for a longer period of time than the maximum annual allowance established for non-EU nationals, based on Article [27 of Legislative Decree no. 286/1998](#).

Conditions for applying for a visa and a residence permit

Those who wish to apply for a visa and a residence permit for more than three months, for scientific research, must stipulate a **contract** and a **hosting agreement** with one of the host organizations listed in the dedicated register of the Ministry of Universities and Research, valid for 5 years.

The University of Milano is registered at no. 20.

What must the university guarantee?

In exchange for the collaborator's commitment to complete the agreed upon activity within the agreed time frame and adopting the methods provided for in the contract, the University must specify its commitment to:

- make available net monthly resources that are not inferior to at least double the social allowance issued in Italy by the National Social Security Institute (INPS);
- pay for the cost of his/her return trip to the country of origin;
- provide a health insurance policy for him/her and for reunited family members or provide for their registration with the national health service.

Documents necessary for the application

The application a 'Nulla Osta' clearance permit for a visa and a residence permit for more than three months for scientific research, is submitted online by the hosting university, by accessing the Single Desk for Immigration (Sportello Unico) of the Prefecture of Milan after having signed the contract with the collaborator and received the necessary documents from him/her.

To do this, the **university sends the foreign applicant:**

- the contract to sign (in English and Italian);
- the Hosting Agreement.

Important

Considering that certain aspects of accommodation can be problematic, we recommend that collaborators carefully consider the requested documentation.

Please consult the [page](#) with information about accommodation.

The collaborator must communicate to the University both the current home address/foreign residence address, as well as his/her address in Italy and **send in:**

- the signed contract (3 copies of the Italian version plus one copy in English);
- the signed Hosting Agreement (3 copies);
- a copy of their academic qualification
- a signed original copy of their CV that indicating the day/month/year in which the degree was awarded;
- 2 legible copies of their passport:
- a booking receipt for accommodation, for at least a 3 month occupancy, in University halls of residence or mini-apartments.

Application procedure for visas and permits to stay

Delivery of the 'Nulla Osta' clearance permit and visa application to the Embassy/Consulate

The 'Nulla Osta' clearance permit, for the visa and residence permit application, is delivered from the Single Desk for Immigration (Sportello Unico) at the Prefecture of Milan to a representative of the University who will forward it by email to the relevant Embassy/Consulate, including a copy to the collaborator.

Once the 'Nulla Osta' clearance permit has been received, the collaborator must go to the Italian Consulate in his/her country of residence to request an Italian visa and the issuance of an Italian tax code number (*codice fiscale*), if possible.

When the **visa has been received**, the collaborator must **communicate the following information to the University:**

- the Italian visa number;
- the date of arrival (which is needed for making a second appointment with the Single Desk for Immigration at the Prefecture of Milan).

Entering Italy, granting of the residence permit and completion of the Italian Post Office kit to apply for the permit and residence card

After arriving in Italy, the collaborator must go to the Single Desk for Immigration at the Prefecture of Milan on the day of the appointment arranged by the University, and in any case within 8 working days from entering the country, to submit:

- a receipt for accommodation in a University hall of residence or mini-apartment, or at a hotel, with a statement that confirms that he/she is staying at this location, with a copy of an identity document from the administrator or manager of the structure;
- one copy of the entire passport, including the Italian visa;
- your Italian tax code (if available);
- one 16 euro revenue stamp.

The Prefecture will give the foreign collaborator a copy of the residence contract, which should then be inserted in the kit that is available at all Italian Post Offices, and which should be completed by carefully following the instructions included.

At the post office you should make an appointment (be sure to get an appointment confirmation receipt) with the Police Headquarters (*Questura*), to carry out the required photo and fingerprinting procedures and to complete the application for the residence permit.

Once the application has been submitted, it is possible to check its progress by consulting the site www.portaleimmigrazione.it. The office hours for collecting permits can be found at www.poliziadistato.it.

While waiting for the permit to be granted, the collaborator can begin research activities and, once the residence permit has been obtained, a copy must be sent to the University's Human Resources Management Office .

Family reunification and healthcare

The provisions for those who have obtained a residence permit for study or professional training purposes are also applicable to those who obtained a residence permit for scientific research.

Family reunification is recognized, and it is possible to obtain permits to stay for relatives for the same length of time as the collaborator.

Registration with the National Health Service

The collaborator must request registration with the National Health Service at the administrative office of one of the ATS (Health Authority) medical centres by submitting:

- confirmation of the appointment at the Police Headquarters (*Questura*) issued by the Post Office;
- a copy of the contract stipulated with the University;
- Italian tax number;
- certification or self-certification of residence.

For more information:

[Immigration Portal](#)

[Italian Post Office – Residence permit granting and renewal guide](#)